

Foundations – 13-Credit Pre-Business Administration Track

Contact

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Admission Requirements

(In years as established by the college)

A high school diploma with the following specific courses:

- 4 English
- 2 Algebra I & II
- 1 Geometry
- 2 Lab Science (including biology)
- 2 History/Social Studies
- 2 Foreign Language (same language or two years of American Sign Language)
- Academic electives (to equal at least 17 credits)

To ensure current mathematical skills, students should take a mathematics course during their senior year of high school.

How do I apply?

Visit go.umaine.edu for an application as well as information about academics and life at UMaine.

Did you know?

Starting at UMaine in the Foundations Pre-Business program provides students a chance to meet the eligibility requirements and GPA for the Maine Business School or the School of Economics.

University Programs

Program Description

The Foundations 13-Credit Pre-Business Administration track program is a one-year program that provides students who do not meet the admission standards for the Maine Business School an opportunity to matriculate at the University of Maine as a full-time student on an academic contract. There are two tracks within Foundations Pre-Business, each offering an appropriate reduced course schedule based on the academic profile presented in the student's admission application. The Foundations 13-Credit Pre-Business Administration Track Contract restricts the first semester class schedule to 13 credits, and includes requirements, chosen to support success at UMaine, that the student must meet to be allowed to continue at the University. The combination of a reduced course schedule in the first semester, along with focused advising and support through the Foundations 100 course creates an opportunity for these students to strengthen their academic preparation and ensure academic success as they move into a regular, full-time class schedule in their second semester at UMaine. The program's goal is to prepare the student to request a transfer into a regular major in Maine Business School (Accounting, Finance, Management, or Marketing) by meeting the necessary eligibility standards and cumulative grade point average (GPA) or to identify another major that may be a better fit for the student from among UMaine's over 80 academic majors. The Foundations 13-Credit Pre-Business Administration track is a referral program. If it is determined during the admission review process that a student would be a good candidate for Foundations, the student may be offered admission to Foundations rather than being denied admission to UMaine.

Coursework, Advising and Contract Requirements

To be eligible to enroll in this program, students must sign an admission contract agreeing to the terms of the program. Students enroll in Foundations 100, a 1-credit first-year seminar course taught by their academic advisor as well as select a specified set of regular college-level courses (generally English, mathematics, Introduction to Business and a general education course) that fulfill general education requirements and provide a good preparation for transfer to the Maine Business School. These courses, if successfully completed, will transfer to any UMaine academic program. To ensure a successful transition to college, Foundations students will be required to live on campus, attend 5 one-on-one meetings with their academic advisor during the first semester, attend every class in all courses in the program and successfully complete the Foundations 100 class with a passing grade. To remain in the program, students must earn specific cumulative grade point averages (GPAs) at the end of each semester. After the first semester, a successful student must have a minimum cumulative GPA of 2.0. If the GPA is below a 2.0, the student will be placed on academic probation with an academic contract that requires participation in the Academic Recovery Program. If the GPA is below 1.0 they will be suspended. At the end of the second semester, a successful student must maintain a cumulative GPA of 2.0. If the GPA is below 2.0 and above 1.5, the student will be allowed to remain in the Foundations program for a third semester on probation with a specific academic contract. If the cumulative GPA is below a 1.5, the student will be suspended. By successfully completing the first semester with a GPA of 2.5 or higher the student will be eligible to request a transfer into the Maine Business School, or by completing the second semester with a cumulative 2.0 or higher, the student will be eligible to request a transfer to the Maine Business School or a major within the University of Maine that he or she meets the eligibility requirements for. Students should realize that they are not guaranteed the ability to transfer to a specific UMaine program, as some programs may require completion of

specific courses or a GPA of 2.5 or better in order to transfer and some programs may require specific course or grade eligibility standards or strict space limitations.

Program Contract

A signed copy of the Foundations 13-Credit Pre-Business Administration contract is required to participate in the program.

Foundations 13-Credit Program Contract

I have read the enclosed Foundations Program Fact Sheet and understand that, as stated in the fact sheet, to participate in the Foundations Program I will be required to:

- Register for the courses in the Foundations 13-Credit Program.
- Attend 5 one-on-one meetings with my academic advisor during the first semester.
- Attend every class in all courses in the program.
- Successfully complete Foundations 100: FND 100 and Introduction to Business: BUA 101 with a passing grade.
- Live on campus in the First-Year Residential Community and adhere to the Guide to Campus Living.
- Adhere to the Student Conduct Code.
- At the end of my first semester, to be successful I must maintain a minimum cumulative grade point average (GPA) of 2.0. If my cumulative GPA is below that, I will be placed on probation with a specific academic contract that includes the requirement to participate in the academic recovery program. If my cumulative GPA is below 1.0, I will be suspended.
- At the end of my second semester, to be successful I must maintain a cumulative GPA of 2.0. If my cumulative GPA is below 2.0 and above a 1.5, I will be allowed to remain in the Foundations Program for a third semester on probation with a specific academic contract. If my cumulative GPA is below a 1.5, I will be suspended.

By successfully completing my first semester with a cumulative GPA of 2.5 or higher, or by completing my second semester with a cumulative GPA of 2.0 or higher, I will be eligible to request to transfer to a major within the University of Maine. I realize that I am not guaranteed the ability to transfer to a specific UMaine program, as some programs may require completion of specific courses or a cumulative GPA of 2.5 or higher in order to transfer and some programs may have a space limit.

Specialized Information

Why was I referred to the Foundations Program?

Students referred to the Foundations Pre-Business Administration tracks initially applied for admission to the Maine Business School but did not meet the admission standards for the University. However, based on the student's academic profile, the Admission Committee believed the student could be successful in general education courses at UMaine, and thus, the student is given the opportunity to meet the Maine Business School admission standard by completing one or two semesters of successful college level work in the Foundations program and earning the 2.0 cumulative GPA needed to request a transfer to a business major at UMaine.

Who serves as advisers to Foundations students?

Foundations advisors are selected because they have demonstrated a strong commitment to first-year students and are knowledgeable about all of UMaine's academic programs including those majors offered through the Maine Business School (Accounting, Finance, Management, Marketing, and the International Business concentration).

When do I select a major? Can I select a major in any of the colleges?

As a Foundations 13 Credit track student, you may request to transfer to an academic major if you have a 2.5 GPA after your first semester or a 2.0 GPA after your second semester. All programs at UMaine have eligibility standards (e.g. minimum GPA, specific course work) you must meet before you declare your major. Some programs have space limitations. Provided you meet the eligibility standards of the program and there is space available, you may choose to major in any of the undergraduate programs at UMaine. Because of specific course and grade requirements and severe space limitations, Nursing is not generally available as a major for those students not accepted into the Nursing or pre-nursing program.

What courses will I take as a Foundations student?

Foundations 13 Pre-Business Administration students select from a subset of the same college courses taken by other degree students at the university, with the intention of preparing the student to request a transfer to the Maine Business School. Generally you will be taking Foundations 100, English, mathematics, Introduction to Business and general education courses. These courses will be used to complete general education requirements that are required for all UMaine students and are intended to provide a strong foundation when students select their major. Courses are selected to help students explore their interests and to prepare them for further collegiate level academic work.

Will the courses I take in Foundations count when I declare my major and transfer to a college?

Provided you pass them with an acceptable grade, the courses you take while in Foundations will transfer to any UMaine college or program in fulfillment of general education requirements, as electives or in fulfillment of major requirements. As a Pre-Business Administration student, your courses are selected with Maine Business School requirements in mind.



Academic Programs 2011-12

The latest versions of the UMaine fact sheets are online (factsheets.umaine.edu).
This fact sheet is intended for informational purposes only and is subject to change.

